CITY OF CAMERON
MINUTES
May 4, 2020

REGULAR SESSION

Darlene Breckenridge	P
Dennis M. Clark	P
Becky Curtis	P
Julie Ausmus	P (via Zoom videoconference)
Roy Estes	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 4th day of May 2020, at six o'clock p.m. at City Hall. Mayor Darlene Breckenridge led the Pledge of Allegiance to the flag of the United States of America.

Mayor Darlene Breckenridge presided with the following Councilmembers present: Dennis M. Clark, Becky Curtis, Julie Ausmus (via Zoom videoconferencing) and Roy Estes. Absent: None.

Present were City Manager Stephen Rasmussen, Assistant City Manager Zac Johnson, Attorney for the City Padraic Corcoran and City Clerk Shellie J. Blades.

CONSENT AGENDA

Motion was made by Councilmember Clark and seconded by Councilmember Curtis to approve the Consent Agenda. Motion passed by unanimous voice vote.

a. Motion to approve the Minutes of the April 20, 2020 Regular Session
b. Motion to accept the Certification of Delinquent Taxes

CITY MANAGER'S REPORT

City Manager Rasmussen updated Council on the progress of the eight goals that came from last year's strategic planning session. The goal to complete a salary study is underway with the Austin Peters Group recently interviewing all employees. Community Developer Wymes and Terry Rumery are putting together an Economic Development Plan which is another goal from the list. It is staff's intention to complete the goals from last year before the next strategic planning session which has been tentatively scheduled for Saturday, June 27th. Council was kindly asked to block off that date on their calendars.

Elections are still on schedule for June 2nd with no special conditions or requirements as a result of the pandemic.

Staff is anticipating an approximate 20% reduction in sales tax due to the COVID-19 pandemic. This 20% decrease will result in approximately a $250,000 decrease in revenue for the General Fund. Staff is looking at ways to lessen the impact of this and will update Council as

more information is learned. We are able to recover about $154,000 immediately from the taxes paid under protest from the CenturyTel lawsuit which will help cover any shortfalls. This will still leave expected revenues $96,000 short.

City Manager Rasmussen reminded Council that budget time is upon us. Budget worksheets will go out to staff in mid-May and will be expected back in mid-June. A draft budget will be presented to the Finance Committee in July with the proposed budget to be presented to Council in August.

As we work our way through meetings with limited public involvement, we have been holding the discussion on the Spay/Neuter program until such time as the public has an opportunity to respond. The in-house animal quarantine issue will be discussed this Wednesday at the Policy and Procedure Committee meeting and the postponed Ordinances should be resolved at the next meeting.

EDOC / TERRY RUMERY UPDATE

None.

UNFINISHED BUSINESS

Bill 2020-11: This Bill was postponed at the March 16th, 2020 Council Meeting and is set to come back for discussion and voting after the issue of at-home quarantine of dogs has been discussed in Policy & Procedure Committee Meeting.

Bill 2020-12: This Bill was postponed at the March 16th, 2020 Council Meeting and is set to come back for discussion and voting after the issue of at-home quarantine of cats has been discussed in Policy & Procedure Committee Meeting.

Bill 2020-17, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI APPROVING AND ACCEPTING AN AGREEMENT TO SELL REAL ESTATE TO QUALITY TRAFFIC CONTROL INVESTMENTS LLC (QTC) TO EXPAND OPERATIONS AT THE CAMERON BUSINESS PARK** was read by title on second reading by City Clerk Blades. Copies of said Bill 2020-17 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Curtis to pass said bill on second reading. Discussion. Council was informed there is an addendum to the agreement that was not present at the first reading. This addendum added language to eliminate the potential for real estate speculation and set a time frame of one year for building construction. Bill 2020-17 passed on second reading with a voice vote.

Motion was made by Councilmember Clark and seconded by Councilmember Curtis to pass said bill on second reading by roll call. Discussion. None. Bill 2020-17 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Curtis, Ausmus and Estes. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6135**, was thereupon signed by the Mayor and attested by the City Clerk.

NEW BUSINESS

Bill 2020-18, **AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO AN AGREEMENT WITH BLUE NILE CONTRACTORS, INC TO COMPLETE THE BOB GRIFFIN ROAD SEWER MAIN EXTENSION PROJECT** was read by title by City Clerk Blades. Copies of said Bill 2020-18 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Estes to pass said bill on first reading. Discussion. Utility Director Johnson advised Council that they awarded the bid by Resolution at the last Council Meeting and that this Ordinance is the follow-up contract with Blue Nile Contractors for the sewer line extension on Bob Griffin Road. HDR Engineers put this project together and Blue Nile was the low bidder on the project. Bill 2020-18 passed on first reading only by unanimous voice vote.

***Councilmember Dennis M. Clark recused himself at 6:17 p.m. citing a potential conflict of interest.*

Bill 2020-19, **AN ORDINANCE AUTHORIZING THE CITY OF CAMERON, MISSOURI TO ENTER INTO A CONTRACT WITH THE CAMERON MUNICIPAL BAND** was read by title by City Clerk Blades. Copies of said Bill 2020-19 were available for the public. Motion was made by Councilmember Curtis and seconded by Councilmember Estes to pass said bill on first reading. Discussion. City Manager Rasmussen explained this is an annual contract with the Municipal Band for performances and introduced Ann Clark who was representing the Band in the absence of the Band Manager David Goodwin. Mrs. Clark explained that social distancing requirements of the pandemic has created issues for the Band. To that end, they have decided to delay the beginning of the Band season until Thursday, July 2nd. They plan to have six summer concerts plus the Christmas Concert in December. This year's concert schedule will have four fewer concerts than normal. City Manager Rasmussen explained the Band's tax levy generates about $90,000 per year which is the amount of this year's contract. Bill 2020-19 passed on first reading only with four in favor, none opposed and one abstention (Dennis M. Clark).

***Councilmember Clark returned to the meeting at 6:21 p.m.*

Resolution 2020-16, **A RESOLUTION FOR THE CITY OF CAMERON, MISSOURI APPROVING BUDGET ADJUSTMENT THREE (3) FOR THE BUDGET YEAR OF OCTOBER 1, 2019 TO SEPTEMBER 30, 2020** was read by title by City Clerk Blades. Copies of said Resolution 2020-16 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Curtis to pass Resolution 2020-16. Discussion. Finance Director Weigand explained that the budget adjustment was presented to the Finance Committee and the adjustments met with their approval. Most of the adjustments are a result of projects from the last 18-24 months that have carried over from previous fiscal years. The projects included in this category are the Airport Hangar Rehabilitation project from last fiscal year and the sewer mains on the Ashland Drive Project. We received revenue from MoDOT/FAA for the CARES Act that needs accounted for. MoDOT decreased their contribution for the Walnut/Grand pedestrian improvement project causing the City to make up the difference. The ball fields were sold to the School District in the last fiscal year; however, the money was received in this fiscal year which also requires an adjustment. City Manager Rasmussen added that the budget adjustment will

ultimately increase revenues by $763,000 and increase expenses by $716,000. Resolution 2020-16 passed with a unanimous voice vote.

MISCELLANEOUS-STAFF

City Manager Rasmussen advised that the Zoom meetings have been necessary to abide by social distancing requirements. It was suggested that in order to accommodate social distancing and allow for public participation, maybe we should consider holding our meetings at the Goodrich Auditorium. He will research that option and get back to Council.

City Clerk Blades reminded Council of the scheduled Public Works Committee Meeting at 4:00 p.m. on Tuesday, May 5 and a Policy and Procedure Committee Meeting on Wednesday, May 6 at 1:00 p.m. Councilmembers Clark and Ausmus both thought the Public Works Committee was meeting at 2:00. City Clerk Blades advised she would double check the time that was posted and follow up with a new meeting time/agenda if necessary.

Community Developer Wymes informed Council the second annual Preservation Celebration was scheduled to happen later this month. Due to the pandemic, this celebration is being integrated into the Fourth of July celebration this year. The Fourth of July activities are being organized by Cameron Main Street Inc. with financial support from the City. Developer Wymes will update Council on the festivity plans as they become available. Urged everyone to go online and complete their 2020 Census survey.

MISCELLANEOUS-COUNCIL

Councilmember Curtis is excited to be able to visit her nail technician tomorrow. Is glad the recovery process has begun.

Mayor Breckenridge relayed her heartfelt thank you to Cameron's citizens for showing their concerns for their neighbors during this pandemic. The City is beginning the recovery process and stated that Council's wish for the community is health and prosperity.

There being no further business on motion made by Councilmember Clark and seconded by Councilmember Estes, the meeting was adjourned at 6:34 p.m. on unanimous voice vote.

APPROVED:

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk