

**REGULAR SESSION**  
**City Hall – 205 North Main Street**  
**6:00 p.m.**  
**February 18, 2020 (TUESDAY)**  
**Tentative Agenda**

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Participation with Council \*\*\*** (*Individuals addressing the Council are asked to step to the microphone and clearly state their name and address before speaking. Five minute time limit – see back of agenda for rules*) \*\*\*
4. **Consent Agenda** (*All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed and considered separately under New Business.*)
  - a. Motion to approve the Minutes of the February 3, 2020 regular session.
  - b. Motion to approve a caterer’s liquor license for Grindstone Valley Winery for the YMCA Fundraiser being held at the Community Fair Building on Friday, February 28<sup>th</sup>.
5. **City Manager’s Report**
6. **EDOC / Terry Rumery Update**
7. **Unfinished Business**
  - a. ***Second & Final* Bill 2020-7**, AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI AMENDING SECTION 5-131, DOG PARK LICENSE, OF SUBDIVISION II, LICENSE, OF DIVISION 2, DOGS, OF ARTICLE IV, ANIMALS, OF CHAPTER 5, HEALTH AND SAFETY OF THE CITY OF CAMERON CODE UPDATING THE REQUIREMENTS FOR CITY DOG PARK LICENSE (attached)
8. **New Business**
  - a. ***First Reading* Bill 2020-9**, AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A UTILITY EASEMENT FROM MATT AND ASHLEY N. GABRIELSON (attached)
  - b. **Resolution 2020-4**, A RESOLUTION APPROVING A LETTER OF UNDERSTANDING BETWEEN THE CITY OF CAMERON, MISSOURI AND THE AUSTIN PETERS GROUP INC. TO CONDUCT A CLASSIFICATION AND

COMPENSATION STUDY AND A REVIEW OF CITY OF CAMERON JOB DESCRIPTIONS (attached)

- c. **Resolution 2020-5**, A RESOLUTION OF THE CITY OF CAMERON, MISSOURI WAIVING PAYMENTS IN LIEU OF TAXES (PILOTS) FOR THE CAMERON HOUSING AUTHORITY'S COMMUNITY BUILDING (attached)

9. **Public Participation with Council \*\*\*** (*Individuals addressing the Council are asked to step to the microphone and clearly state their name and address before speaking. Five minute time limit – see back of agenda for rules*) \*\*\*

10. **Miscellaneous Comments from Staff**

11. **Miscellaneous Comments from Council**

12. **Executive Session: Attorney-Client Communications, [RSMo 610.021 (1)]**

13. **Adjourn**

Dated: February 13, 2020

Shellie J. Blades, City Clerk

*The meeting will be open to the public. Copies of the Bills referred to above will be available for public inspection prior to the meeting in the office of the City Clerk.*

*In accordance with ADA guidelines, if you need special accommodations to attend any City meeting, please notify the City Clerk's Office at 816-632-2177 at least three working days prior to the scheduled meeting. The City of Cameron does not discriminate against the physically or mentally impaired.*

**CITY OF CAMERON  
MINUTES  
February 3, 2020**

**REGULAR SESSION**

Darlene Breckenridge	P
Dennis M. Clark	P
L. Corey Sloan	P
Becky Curtis	P
Julie Ausmus	P

The City Council of the City of Cameron, Missouri met in Regular Session on Monday, the 3<sup>rd</sup> day of February 2020, at six o'clock p.m. at City Hall. Mayor Darlene Breckenridge led the Pledge of Allegiance to the flag of the United States of America.

Mayor Darlene Breckenridge presided with the following Councilmembers present: Dennis M. Clark, L. Corey Sloan, Becky Curtis and Julie Ausmus. Absent: None.

Present were City Manager Stephen Rasmussen and City Clerk Shellie J. Blades.

**PUBLIC PARTICIPATION WITH COUNCIL**

*Scouts-BSA Anniversary Proclamation* – Mayor Breckenridge read a proclamation designating February 2<sup>nd</sup> through February 9<sup>th</sup> as Scouts-BSA Anniversary Week in Cameron, Missouri. Scout Cody Terhune received the Proclamation and many Scouts were present in the gallery.

**CONSENT AGENDA**

Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to approve the Consent Agenda. Motion passed by unanimous voice vote.

- a. Motion to approve a Liquor License for the Chamber of Commerce Banquet to be held on April 3, 2020.

**CITY MANAGER'S REPORT**

City Manager Rasmussen reminded Council there will be a training for Council and executive staff on Monday, February 10<sup>th</sup> at the Police Department Training Room for Emergency Operations (NIMS 402). In preparation for this training Council is requested to complete ICS 100 and ICS 700 online. The completion of these trainings will lead to a table-top exercise in March and further the City's goal of updating the Emergency Operations Plan.

City Manager Rasmussen, Developer Wymes, Fire Chief O'Donnell, Mark Garges and Terry Rumery will be attending Great Northwest Day at the Capitol tomorrow and Wednesday in Jefferson City. Mark Garges added that this event began in 2005 as a way for citizens and officials to meet with their Senators and Representatives to discuss local issues. Mr. Garges went on to say that there is an economic development prospect that will be coming to Cameron on the 18<sup>th</sup> of this month for a site visit and he hopes to have an update for Council afterward.

Next week, the Mayor, Councilmember Curtis, City Clerk Blades and City Manager Rasmussen will be attending the Missouri Municipal League (MML) Legislative Conference in Jefferson City. Just prior to that, Councilmember Curtis and City Manager Rasmussen will be in Columbia to meet with the United States Department of Agriculture regarding the progress of the Great Northwest Wholesale Water Commission (GNWWC) project.

Verlon Persinger with Alliance Water Resources presented the City with a check for \$18,760 which represents the savings Alliance experienced managing the waste water treatment plant for last year's budget. The annual contract was for approximately \$421,000 and they were able to cut costs and only spend \$403,000.

## **EDOC / TERRY RUMERY UPDATE**

None.

## **UNFINISHED BUSINESS**

**Bill 2020-4, AN ORDINANCE OF THE CITY OF CAMERON, MISSOURI AMENDING ARTICLE V, TOBACCO, OF CHAPTER EIGHT, OFFENSES-MISCELLANEOUS OF THE CITY OF CAMERON CODE BY UPDATING THE MINIMUM AGE TO PURCHASE TOBACCO PRODUCTS** was read by title on second reading by City Clerk Blades. Copies of said Bill 2020-4 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Curtis to pass said bill on second reading. Discussion. None. Bill 2020-4 passed on second reading by unanimous voice vote.

Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on second reading by roll call. Discussion. None. Bill 2020-4 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Sloan, Curtis and Ausmus. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6126**, was thereupon signed by the Mayor and attested by the City Clerk.

**Bill 2020-5, AN ORDINANCE AUTHORIZING THE CITY MANAGER OF THE CITY OF CAMERON, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH HDR FOR A WASTEWATER TREATMENT FACILITY STUDY FOR DISINFECTION IMPROVEMENTS** was read by title on second reading by City Clerk Blades. Copies of said Bill 2020-5 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on second reading. Discussion. Verlon Persinger with Alliance Water Resources explained that this Ordinance is to authorize HDR to perform a study at the waste water treatment plant to see what needs to be done to meet the upcoming 2022 permit requirements. New limits will go into effect in 2022 that the plant cannot currently meet. This will require planning and upgrades to be completed by that time. Mr. Persinger explained the different types of disinfection processes being

considered for a solution. The waste water collected from the prisons is a major factor in our current operations as well as future operations. Councilmember Curtis added that she recently became aware of waste water issues being experienced by other local communities. Verlon stated that the water from Cameron's plant eventually ends up in a Brush Creek tributary. Bill 2020-5 passed on second reading by unanimous voice vote.

Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on second reading by roll call. Discussion. None. Bill 2020-5 passed by the following roll call vote: "Aye": Councilmembers: Breckenridge, Clark, Sloan, Curtis and Ausmus. "Nay" none. The Mayor thereupon declared said bill duly adopted and said bill was numbered **ORDINANCE 6127**, was thereupon signed by the Mayor and attested by the City Clerk.

Resolution 2020-1, **A RESOLUTION AUTHORIZING THE MAYOR TO PASS A RESOLUTION FOR SUPPORT OF RECREATIONAL TRAILS CONSTRUCTION OF THE CAMERON RESERVOIR MULTI-USE TRAIL, PHASE III** was read by title by City Clerk Blades. Copies of said Resolution 2020-1 were available for the public. Motion was made by Councilmember Sloan and seconded by Councilmember Clark to pass Resolution 2020-1. Discussion. Public Works Director Bontrager relayed that this Resolution had been postponed at the previous Council Meeting. Since then, he has visited with the Department of Natural Resources regarding the grant monies from our last grant which have not yet been received. While Director Bontrager is positive the monies will be remitted, he was unable to confirm a definite date for receipt. Mayor Breckenridge inquired about the certainty of receiving the grant funds and Director Bontrager responded that yes, we have met all the requirements. Mayor Breckenridge reiterated that this Resolution is just to support an application for a new grant (\$250,000 with a \$50,000 City match) for the Trails. Director Bontrager affirmed that statement and added it is to fund the box culvert needed before the trails can be completed. Resolution 2020-1 passed with a unanimous voice vote.

## **NEW BUSINESS**

On motion made by Councilmember Sloan and seconded by Councilmember Ausmus, the Minutes of the January 22, 2020 Regular Session were approved by voice vote, four "Ayes," no "Nays" and one abstention.

Bill 2020-7, **AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI AMENDING SECTION 5-131, DOG PARK LICENSE, OF SUBDIVISION II, LICENSE, OF DIVISION 2, DOGS, OF ARTICLE IV, ANIMALS, OF CHAPTER 5, HEALTH AND SAFETY OF THE CITY OF CAMERON CODE UPDATING THE REQUIREMENTS FOR CITY DOG PARK LICENSE** was read by title by City Clerk Blades. Copies of said Bill 2020-7 were available for the public. Motion was made by Councilmember Ausmus and seconded by Councilmember Clark to pass said bill on first reading. Discussion. Inspector Beckwith explained that when the new animal codes were adopted a little over a year ago there were some oversights on the dog park license section and this Ordinance will correct those errors. This Ordinance will require that a dog park license be renewed annually, set a fee for a replacement tag if the original is lost and set a restriction that a dog park license can be used only for the dog it was purchased for. Councilmember Clark inquired about travelers being able to use the Dog Park. Councilmember Sloan responded that the only issue to that would be the vaccination requirements.

Councilmember Ausmus inquired how many Dog Park licenses have been sold but that information was not readily available. Councilmember Clark asked where the next closest Dog Park was located. Staff was unsure where the closest park was located. Bill 2020-7 passed on first reading only by unanimous voice vote.

Resolution 2020-2, **A RESOLUTION OF THE CITY OF CAMERON, MISSOURI AUTHORIZING THE CAMERON MISSOURI POLICE DEPARTMENT TO APPLY FOR A 100% NON-MATCHING GRANT FROM THE MISSOURI DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN MISSOURI'S HIGHWAY SAFETY PROGRAM FOR 2020** was read by title by City Clerk Blades. Copies of said Resolution 2020-2 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Sloan to pass Resolution 2020-2. Discussion. Police Chief Bashor explained this is an annual grant from the Missouri Department of Transportation that pays a total of approximately \$9,000 in overtime to officers for working traffic on U.S. Highways in an effort to encourage safe driving. Resolution 2020-2 passed with a unanimous voice vote.

Resolution 2020-3, **A RESOLUTION AUTHORIZING THE MAYOR TO PASS A RESOLUTION FOR SUPPORT OF THE PARK BOARD LAND AND WATER CONSERVATION FUND (LWCF) GRANT APPLICATION FOR CONSTRUCTION OF THE CAMERON COMMUNITY PARK** was read by title by City Clerk Blades. Copies of said Resolution 2020-3 were available for the public. Motion was made by Councilmember Clark and seconded by Councilmember Sloan to pass Resolution 2020-3. Discussion. Public Works Director Bontrager explained the LWCF is a competitive grant through the Department of Natural Resources for \$250,000 with a 50% match component. This grant has to be used for a 'forever' park and is what was utilized in the past for the Soccer Fields. The Park Board intends this grant for new park ground and would do a cash match instead of in-kind labor. Councilmember Curtis asked when the grant would be awarded. Director Bontrager explained the application is due February 14<sup>th</sup> and the award notifications are expected in September or October and must be used within two to three years. This would affect the 2021 budget. Councilmember Clark thanked the Park Board for their efforts to find optional funding sources. Resolution 2020-3 passed with a unanimous voice vote.

## **PUBLIC PARTICIPATION WITH COUNCIL**

*Mark Garges* – Mr. Garges inquired about the upcoming election for Council as he read in the newspaper that there would not be an election. City Clerk Blades explained that the City must have an election per State Statutes and only smaller population communities have that option.

*Amanda Terhune, Scoutmaster* – Requested a group photo with the Council and the Scouts present in the Chamber. The entire Council complied and a group photo was captured.

## **MISCELLANEOUS-STAFF**

City Clerk Blades advised Council that the next regular Council Meeting will land on President's Day when City Hall is closed so it will be moved to Tuesday, February 18<sup>th</sup> instead. Reminded Council she will be out of the office next Tuesday and Wednesday at the Legislative

Conference. Also reminded Council of the training event next Monday at the Police Department and noted the information that was prepared for them to complete the online training prior to that event.

City Manager Rasmussen stated he has returned from a two week vacation spent in the Bahamas which was recently ravaged by hurricane Dorian. There was great loss of life and property during that weather event and many of local citizens are very disappointed in the government and lack of organization following the tragedy. This event brings to mind how important our emergency management efforts are.

Inspector Beckwith relayed that the roof is on the new Animal Care Facility and crews are now working on the inside.

Finance Director Weigand informed Council she attended a Government Finance Officer's Association (GFOA) meeting last week in Columbia. There were about 50 attendees and it was a great networking opportunity. Regarding the recent weather events in Cameron, she thanked the Public Works Department for their efforts in keeping the sidewalks and roadways safe and clean.

### **MISCELLANEOUS-COUNCIL**

Councilmember Curtis exclaimed, "Go Chiefs!"

Councilmember Sloan continued this line by adding, "How about those Chiefs!"

There being no further business on motion made by Councilmember Clark and seconded by Councilmember Ausmus, the meeting was adjourned at 6:41 p.m. by unanimous voice vote.

APPROVED:

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk

## CONSENT AGENDA ITEM

**TO:** Mayor and City Council  
**FROM:** Shellie J. Blades, City Clerk  
**DATE:** February 18, 2020  
**RE:** Caterer Liquor License Approval

Issue:

Jeff Harbison of Grindstone Valley Winery has applied and paid the appropriate fee for a caterer's liquor license for the YMCA's "Gear Up For Spring" Ladies Night Out Fundraiser to be held on Friday, February 28, 2020 at the Cameron Community Building. As always, the City of Cameron liquor license is only valid in conjunction with the appropriate County and State liquor licenses.

The applicant has already provided a copy of their State of Missouri Caterer's Permit so if their City permit is approved, they will be issued a City permit for the event.

Recommendation:

The Police Chief, Fire Chief and Building Inspector have no concerns with issuing this liquor license. Staff recommends approval.

## City Manager Report

To: Mayor and City Council

From: Steve Rasmussen, City Manager

Date: February 18, 2020

Re: Manager's Report

Great Northwest Wholesale Water Commission (GNWWC). Becky Curtis, a member of the Commission, Zac Johnson, Chairman of the Commission, and I attended a meeting of the Commission with USDA in Columbia on Wednesday, February 11<sup>th</sup>. Clark Thomas from USDA was present with his staff. We updated them on the status of our easement acquisition and the other fourteen requirements for our loan application. There are two deadlines for us to achieve. The first deadline is March 20<sup>th</sup> for the acquisition of all easements. The second date is for the completion of bid-ready plans and the conduct of public meetings. With the completion of these items, we will have everything necessary for USDA to forward the application to Washington D.C. We have every reason to believe that we will meet these goals and that USDA will favorably consider our application.

MML Legislative Conference. Mayor Breckenridge, Mayor Pro-Tem Curtis, Shellie Blades, and I attended the MML Legislative Conference on Tuesday and Wednesday, February 11<sup>th</sup> and 12<sup>th</sup>. There are three items I would like to highlight that came from Wednesday's meeting. First, Rep Bill Falkner, from Saint Joseph, spoke on Wednesday morning and gave his opinion on two items. He spoke about the TIF Bill, which proposes exempting school districts from TIF. He believes there is little support for this passing in the legislature. He also discussed the proposed Internet Tax Bill and believes there is good support for this bill. Second, Rep Donna Baringer, from Saint Louis, discussed the need to properly zoned residential areas for Air B&B, guesthouses and short term rentals before these become an issue and cities then are asked to try and deal with these issues after the fact. And third, Rep Mike Haffner, from Kansas City, provided an update on HB 2312 "Respect the Court." This bill and its amendments would make a second failure to appear at court punishable by revocation of the driver's license. There are more details to this and certainly more to follow on all of this legislation.

Chestnut Arms Update. The 30-day deadline for the owner of Chestnut Arms to come back to us with a renovation plan lapsed at close of business last Friday. On Thursday, however, we were visited by Roth Restoration Services from Olds, Iowa, who were contracted by the owners to develop a plan. They met with our building inspector at the site. They determined that it will take them some time to develop a detailed plan with associated costs. They will come back to us next week with an exact date as to when they will have a plan for us to review. I will negotiate that date with them and come back to Council with a new proposed deadline for accepting a plan or going to a hearing.

**DECEMBER FINANCIAL  
FISCAL YEAR 2019 - 2020  
JANUARY 31, 2020 (34%)**

	BUDGET REVENUE	BUDGET EXPENSE	YTD REVENUE	YTD EXPENSE	2020 % OF BUDGET USED	2019 % OF BUDGET USED	YTD INCOME/ EXPENSE	FUND CASH BALANCE	BALANCE <small>% of Cash Balance /Annual Exp Budget</small>
SOLID WASTE	\$ 370,900.00		\$ 123,690.00						
Operating		\$ 365,900.00		\$ 129,560.00					
Capital		\$ 5,000.00		\$ -					
<b>SOLID WASTE</b>	<b>\$ 370,900.00</b>	<b>\$ 370,900.00</b>	<b>\$ 123,690.00</b>	<b>\$ 129,560.00</b>	35%	33%	<b>\$ (5,870.00)</b>	<b>\$ 85,550.00</b>	<b>23.07%</b>
AIRPORT	\$ 169,700.00		\$ 275,850.00						
Operating		\$ 169,700.00		\$ 46,985.00					
Capital		\$ -		\$ 243,505.00					
Debt Service		\$ -		\$ -					
<b>AIRPORT</b>	<b>\$ 169,700.00</b>	<b>\$ 169,700.00</b>	<b>\$ 275,850.00</b>	<b>\$ 290,490.00</b>	171%	8%	<b>\$ (14,640.00)</b>	<b>\$ (5,648.00)</b>	<b>-3.33%</b>
ELECTRIC	\$ 7,882,932.00		\$ 2,114,380.00						
Operating		\$ 7,246,588.00		\$ 1,749,580.00					
Capital		\$ 285,000.00		\$ -					
Debt Service		\$ 108,943.00		\$ -					
<b>ELECTRIC</b>	<b>\$ 7,882,932.00</b>	<b>\$ 7,640,531.00</b>	<b>\$ 2,114,380.00</b>	<b>\$ 1,749,580.00</b>	23%	22%	<b>\$ 364,800.00</b>	<b>\$ 3,880,740.00</b>	<b>50.79%</b>
WATER	\$ 2,719,894.00		\$ 765,660.00						
Operating		\$ 1,775,049.00		\$ 528,460.00					
Capital		\$ 436,376.00		\$ 9,120.00					
Debt Service		\$ 531,376.00		\$ 360,400.00					
<b>WATER</b>	<b>\$ 2,719,894.00</b>	<b>\$ 2,742,801.00</b>	<b>\$ 765,660.00</b>	<b>\$ 897,980.00</b>	33%	34%	<b>\$ (132,320.00)</b>	<b>\$ 2,418,806.00</b>	<b>88.19%</b>
SEWER	\$ 2,142,500.00		\$ 622,600.00						
Operating		\$ 1,591,703.00		\$ 474,887.00					
Capital		\$ 546,000.00		\$ 143,489.00					
Debt Service		\$ 394,985.00		\$ 321,424.00					
<b>SEWER</b>	<b>\$ 2,142,500.00</b>	<b>\$ 2,532,688.00</b>	<b>\$ 622,600.00</b>	<b>\$ 939,800.00</b>	37%	30%	<b>\$ (317,200.00)</b>	<b>\$ 1,179,955.00</b>	<b>46.59%</b>
GENERAL	\$ 5,161,856.00		\$ 2,031,745.00						
Operating		\$ 4,430,876.00		\$ 1,488,204.00					
Capital		\$ 1,407,220.00		\$ 430,390.00					
Debt Service		\$ 50,403.00		\$ 35,633.00					
<b>GENERAL</b>	<b>\$ 5,161,856.00</b>	<b>\$ 5,888,499.00</b>	<b>\$ 2,031,745.00</b>	<b>\$ 1,918,594.00</b>	33%	28%	<b>\$ 113,151.00</b>	<b>\$ 2,489,932.00</b>	<b>42.28%</b>
PARK	\$ 453,400.00		\$ 351,550.00						
Operating		\$ 251,300.00		\$ 61,007.00					
Capital		\$ 165,000.00		\$ 13,579.00					
Debt Service		\$ 5,940.00		\$ 1,980.00					
<b>PARK</b>	<b>\$ 453,400.00</b>	<b>\$ 422,240.00</b>	<b>\$ 351,550.00</b>	<b>\$ 76,566.00</b>	18%	24%	<b>\$ 274,984.00</b>	<b>\$ 317,010.00</b>	<b>75.08%</b>
BAND	\$ 111,250.00		\$ 82,420.00						
Operating		\$ 111,250.00		\$ 3,577.00					
Capital		\$ -		\$ -					
<b>BAND</b>	<b>\$ 111,250.00</b>	<b>\$ 111,250.00</b>	<b>\$ 82,420.00</b>	<b>\$ 3,577.00</b>	3%	1%	<b>\$ 78,843.00</b>	<b>\$ 116,955.00</b>	<b>105.13%</b>
LIBRARY	\$ 191,554.00		\$ 1,744,850.00						
Operating		\$ 183,854.00		\$ 65,270.00					
Capital		\$ -		\$ -					
Debt Service		\$ 7,700.00		\$ -					
<b>LIBRARY</b>	<b>\$ 191,554.00</b>	<b>\$ 191,554.00</b>	<b>\$ 174,485.00</b>	<b>\$ 65,270.00</b>	34%	38%	<b>\$ 109,215.00</b>	<b>\$ 158,685.00</b>	<b>82.84%</b>
MUNICIPAL FIRE IMP	\$ 325,900.00	\$ 232,926.00	\$ 109,090.00	\$ 78,205.00	34%	27%	\$ 30,885.00	\$ 445,328.00	
STORMWATER	\$ 563,475.00	\$ 563,475.00	\$ 109,295.00	\$ -	0%	0%	\$ 109,295.00	\$ 641,268.00	
TRANSPORTATION IM	\$ 2,619,100.00	\$ 2,619,100.00	\$ 218,960.00	\$ 270,025.00	10%	28%	\$ (51,065.00)	\$ 1,316,690.00	
<b>UNAUDITED BALANCES***</b>	<b>\$ 23,485,664.00</b>	<b>\$ 23,485,664.00</b>	<b>\$ 6,979,725.00</b>	<b>\$ 6,419,647.00</b>			<b>\$ 560,078.00</b>	<b>\$ 13,045,271.00</b>	

\*\*\*YTD NUMBERS WILL CHANGE

## CITY OF CAMERON

**Payments Over \$15,000.00  
Processed January 2020**

	<b>Check Number</b>		<b>Check Amount</b>	<b>Check Date</b>
ALLIANCE WATER RESOURCES	76687	WWTP Operations	\$ 36,177.00	1/10/2020
CITY OF CAMERON	76708	Monthly Utilities	\$ 28,168.68	1/10/2020
HERNER CONSTRUCTION	76737	Animal Care Facility	\$ 39,256.85	1/10/2020
JVIATION	76744	Airport Hangar Renovations	\$ 20,513.27	1/10/2020
M & M UTILITIES	76748	Ashland Drive Improvements	\$ 168,146.55	1/10/2020
MO DOR	76755	December Sales Tas	\$ 20,169.92	1/10/2020
R & W CONTAINER	76770	Monthly Service	\$ 25,640.00	1/10/2020
SHAWNEE MISSION FORD	76800	Replacement Check for Truck	\$ 70,074.00	1/14/2020
CITY OF CAMERON	76823	Monthly Gross Receipts	\$ 41,492.41	1/23/2020
PLATTE CLAY ELECTRIC	76863	Power Purchase	\$ 430,362.39	1/23/2020
SANTANDER LEASING LLC	76866	Police Vehicle Lease	\$ 22,403.00	1/23/2020
SCANTRON	76867	Annual Service	\$ 17,671.08	1/23/2020
UMB BANK NA	76876	2014/2016 COP Debt Payment	\$ 651,157.16	1/23/2020

# **BILL 2020-7**

*Second & Final*

**Agenda Item**

**TO:** Mayor and City Council

**FROM:** Timothy Wymes, Community Development Director

**DATE:** February 18, 2020

**RE:** Amending the Dog Park License Code for the City of Cameron

## Issues

In 2018, Chapter Five of the City of Cameron Code relating to animals was updated to reflect the needed changes. After its passage, city staff noticed Section 5-131 regarding Dog Park Licenses did not specify the requirement for annual renewal of dog park license and other guidelines. This renewal requirement for the dog park will mirror the similar requirements for the city dog and cat tags. This Ordinance will update the Code to require annual renewal for the dog park license.

## Recommendation

City Staff recommends approval for the changes.

**AN ORDINANCE FOR THE CITY OF CAMERON, MISSOURI  
AMENDING SECTION 5-131, DOG PARK LICENSE, OF SUBDIVISION  
II, LICENSE, OF DIVISION 2, DOGS, OF ARTICLE IV, ANIMALS, OF  
CHAPTER 5, HEALTH AND SAFETY OF THE CITY OF CAMERON  
CODE UPDATING THE REQUIREMENTS FOR CITY DOG PARK  
LICENSE**

**WHEREAS**, for health and sanitation purposes the City of Cameron regulates dogs, cats and other animals present within the city limits of Cameron through the City of Cameron Code; and

**WHEREAS**, Ordinance 6034 was passed to update the City of Cameron Code to create a new section regarding dog park licenses; and

**WHEREAS**, City Staff, having reviewed section 5-131 of the City of Cameron Code regarding dog park licenses identified a needed change to require annual renewal of dog park licenses.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF CAMERON, MISSOURI AS FOLLOWS:**

Section 1. Section 5-131, Dog Park License, of Subdivision II, License, of Division 2, Dogs of Article IV, Animals, of Chapter 5, Health and Safety of the City of Cameron Code is hereby updated by adding paragraphs (g), (h) and (i) as follows:

**Sec. 5-131. Dog park license.**

(g) A uniquely shaped and/or colored dog park tag will be issued during each calendar year. Dog park membership and tags are valid for each calendar year. (for example: A 2019 tag issued in July of 2019 would be valid until January 1, 2020.)

(h) If the metallic tag issued for a dog shall be lost, the owner may obtain a duplicate tag upon payment to the City Clerk of the sum of two dollars (\$2.00)

(i) No person shall use for any dog a license receipt or license tag issued for another dog.

Section 2. The Mayor is authorized to sign this Ordinance approving it on behalf of the City.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Section 4. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved on first reading this 3<sup>rd</sup> day of February 2020.

Passed and approved on second and final reading this \_\_\_\_\_ day of February 2020.

\_\_\_\_\_  
Mayor Darlene Breckenridge

ATTEST:

\_\_\_\_\_  
City Clerk

Second & Final

# BILL 2020-9

## *First Reading*

### Agenda Item

**TO:** Mayor and City Council  
**FROM:** Zachary Johnson, Director of Utilities  
**DATE:** February 18, 2020  
**RE:** Utility Easement Acceptance

#### **Purpose**

City Staff has developed a plan to provide sewer services to potential customers located on Bob F. Griffin Rd. The new sewer main would extend from our wastewater treatment plant to the west side of Bob F. Griffin Rd. The line will be adequate to serve potential customers north and south of the road crossing. The line is also sized to handle future needs of the collection system. In order to construct this line, an easement is required from Matt Gabrielson. Staff has been in contact with Mr. Gabrielson and he has agreed to grant the City the easement. In exchange for the easement, the City will waive the sewer and water tap fees for Mr. Gabrielson's property located on Bob F. Griffin Rd. In addition to the permanent easement, Mr. Gabrielson has also granted the City a temporary easement to be used during construction.

#### **Recommendation**

Staff recommends the following Ordinance be passed and approved authorizing the Mayor to accept the Utility Easement from Matt and Ashley N. Gabrielson.

**AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT A UTILITY EASEMENT FROM MATT AND ASHLEY N. GABRIELSON**

**WHEREAS**, the City of Cameron (the “City”) owns and operates a wastewater collection system and provides service to the residents and businesses of the City; and

**WHEREAS**, the City has certain areas not currently served by the collection system; and

**WHEREAS**, the City desires to extend our collection system to provide for future economic development opportunities; and

**WHEREAS**, Matt and Ashley Gabrielson have agreed to grant the City a utility easement to construct the necessary infrastructure to serve said areas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI AS FOLLOWS:**

Section 1. The Mayor is hereby authorized to accept a utility easement from Matt and Ashley N. Gabrielson for operation and maintenance of municipal utilities. Copies of which are attached hereto and made a part hereof.

Section 2. The Mayor is hereby authorized to sign this Ordinance approving it on behalf of the City of Cameron.

Section 3. The City Clerk is hereby directed to attest to the Mayor’s signature.

Passed and approved on first reading this 18<sup>th</sup> day of February 2020.

Passed and approved on second & final reading this \_\_\_\_ day of March 2020.

\_\_\_\_\_  
Mayor Darlene Breckenridge

ATTEST:

\_\_\_\_\_  
City Clerk

# **RESOLUTION 2020-4**

## **Agenda Item**

**TO:** Mayor and City Council

**FROM:** Shellie J. Blades, City Clerk

**DATE:** February 18, 2020

**RE:** Austin Peters Group Letter of Understanding

### **Purpose**

Completing a Pay Matrix/Salary Study was one of the eight goals established at the strategic planning session held last June. In addition to the situation that our existing plan has not been reviewed in seventeen years there is also a need to make Police Department salaries competitive now that their sales tax has passed for that purpose.

RFPs were requested from several agencies and the Austin Peters Group returned the low bid. The proposal was presented to the Finance/Personnel Committees who recommended a Resolution be brought to the full Council. The total cost of the project is estimated at \$27,040 which will be split up into four payments. The first of these payments (\$6,760) will be made upon approval of this Resolution and will come from a sweep of the professional services line items based on each departments total annual salary.

### **Recommendation**

Staff recommends review of the attached letter of understanding with the Austin Peters Group and then approval.

**A RESOLUTION APPROVING A LETTER OF UNDERSTANDING  
BETWEEN THE CITY OF CAMERON, MISSOURI AND THE AUSTIN  
PETERS GROUP INC. TO CONDUCT A CLASSIFICATION AND  
COMPENSATION STUDY AND A REVIEW OF CITY OF CAMERON  
JOB DESCRIPTIONS**

**WHEREAS**, the City of Cameron adopted a compensation plan with a salary grade and step matrix in 1998 and subsequently adopted an upgraded version of that grade and step matrix in 2003; and

**WHEREAS**, since that time, individual positions have been evaluated and updated but the plan as a whole has not been reviewed; and

**WHEREAS**, since its inception, many changes have occurred in the market as well as legislation and case law that requires consideration in regard to the City's pay classification and compensation plan as well as its job descriptions.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI AS FOLLOWS:**

Section 1. The City Manager is authorized to sign a Letter of Understanding between the City of Cameron and The Austin Peters Group, Inc. to conduct a classification and compensation study and to review the City's job descriptions.

Section 2. The Mayor is authorized to sign this Resolution approving it on behalf of the City of Cameron, Missouri.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Passed and approved this 18<sup>th</sup> day of February, 2020.

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk

# **RESOLUTION 2020-5**

## **Agenda Item**

**TO:** Mayor and City Council

**FROM:** Shellie J. Blades, City Clerk

**DATE:** February 18, 2020

**RE:** PILOT fee waiver for Housing Authority

### **Purpose**

The City and the Housing Authority worked together to construct a community building back in 1970. During the Housing Authority's recent audit, the auditor inquired about a waiver from the City of Cameron for PILOT fees for the community building. Upon review of the City's Ordinances and Resolutions back to the Housing Authorities inception, no record of this waiver was found. The Housing Authority's stopped submitting PILOTS reports in 2004 due to a notation that the PILOTS fees were waived at that point. The Housing Authority, however, requires that a PILOT waiver be issued and retained. This Resolution will satisfy the requirement for the Housing Authority and their auditors.

### **Recommendation**

Counselor Corcoran has reviewed the Resolution and has no objections.

**A RESOLUTION OF THE CITY OF CAMERON, MISSOURI WAIVING  
PAYMENTS IN LIEU OF TAXES (PILOTS) FOR THE CAMERON  
HOUSING AUTHORITY'S COMMUNITY BUILDING**

**WHEREAS**, the City of Cameron entered into a Community Services Agreement with the Cameron Housing Authority in 1970 for construction of a community building on the Housing Authority's property; and

**WHEREAS**, the City of Cameron was to waive PILOTS payments for the community building beginning in 2005 but a recent Housing Authority audit was unable to locate this waiver.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CAMERON, MISSOURI AS FOLLOWS:**

Section 1. The City of Cameron will waive PILOTS payments for the community building of the Cameron Housing Authority for 2019 and hereafter in accordance with and pursuant to the Community Services Agreement entered into by the City of Cameron and the Cameron Housing Authority and applicable law.

Section 2. The Mayor is authorized to sign this Resolution approving it on behalf of the City of Cameron, Missouri.

Section 3. The City Clerk is directed to attest to the Mayor's signature.

Passed and approved this 18<sup>th</sup> day of February, 2020.

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Mayor Darlene Breckenridge

ATTEST:

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City Clerk